

# **NEIGHBORHOODS COMMISSION**

February 10, 2010

DRAFT Minutes

200 E. Santa Clara Street

City Hall, Wing Room 118-119

San Jose, CA 95118

6:30 pm – 9:00 pm

<b>Commissioners Present</b>		
Charles Jones – D1	Lori Kahn – D1	Ed Brooks – D1
Manuel Souza – D2	Marie Arnold – D2	Vacant
Beth Shafran-Mukai – D3	Jaime Angulo – D3	Mauricio Astacio – D3
Christopher Zhou – D4	David Biagini – D4	Rafael Sabic – D4
Elsie Aranda – D5		Vacant
David Dearborn – D6	Frank Throckmorton – D6	Larry Ames – D6
Bertha Ward – D7	Moses C. Ramirez – D7	Robert Sandoval – D7
Matt Wahlin – D8	Neetu Dhaliwal – D8	Thomas Paramo – D8
Jim Ramsell – D9	Hugh Graham – D9	Melisa McCoy-Evans – D9
Russ Petruzzelli – D10		Vacant

<b>Commissioners Absent</b>		
Judy Soito – D5	Robert Boydston – D10	
Hausley Silva – D2 (resigned)		

## **Staff:**

Ernest Guzman, Annie Gambelin, Devony Taylor, Alex Ruvalcaba, Deborah Sherrell –  
Neighborhood Development Center

Adrianna Masuko – Policy Director, Office of Vice Mayor Judy Chirco

### (a) Call to Order

The meeting was called to order at 6:36 p.m. by Commission Chair, Shafran-Mukai.  
Roll Call by Commission Chair, Shafran-Mukai

### (b) Approval of Minutes

Upon motion by Commissioner Angulo, seconded by Commissioner Wahlin and carried  
unanimously, the Minutes for January 13, 2010 were approved.

### (c) Ceremonial Items

Jim Ramsell, Council District 9, sworn in before meeting commenced.

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(d) Open Forum

Members of the public are invited to speak on any item that does not appear on this agenda and that is within the subject matter jurisdiction of the Commission. Speakers are limited to 2 minutes. Please note that the Commission may not take action on issues brought forth under Open Forum, but may refer issues to staff for action at a further meeting.

- (1) Commissioner Dhaliwal mentioned the District 8 neighborhood groups would like to get a handle on vehicle abatement and that they are requesting a copy of policy guideline.
- (2) Commissioner Brooks shared that City Sourced is an iPhone App that can be used to report 311 type issues. Reports are currently accepted through the District 1 office and then forwarded to the appropriate department.
- (3) Commissioner Ramsell shared that his community group is going head to head with PG&E regarding removing trees in parks. He requested help from other commissioners that may have experience in this area.
- (4) Commissioner Aranda indicated that the City of San Jose Police Department is in contract negotiations. An item discussed will be changing rotations from 6 months to 1 year. Commissioner Aranda requested help with outreach or letter writing campaign supporting extended shifts.
- (4) Commissioner Ames notified the Commissioners about the Envision San Jose 2040 event schedule for Saturday, February 27, 2010
- (5) Commissioner Sabic shared a handout providing information and resources regarding foreclosed homes and blight
- (6) Commissioner Ramsell offered to send out information regarding the iPhone App mentioned.

(e) Consent Calendar – No items at this time

(f) Items Presented for Action

- (1) Adoption of Caucus Subcommittee 2010 Work Plan
  - (a) Upon motion by Commissioner Sabic, seconded by Commissioner Wahlin and carried unanimously, the 2010 Work Plan for the Caucus Subcommittee was approved
- (2) Cancellation or relocation of the March 2010 Neighborhoods Commission meeting
  - (a) Two sites were suggested, Roosevelt Community Center and Hayes Mansion
  - (b) Upon motion by Commissioner Sandoval, seconded by Commissioner Ames and carried unanimously, the relocation of the March 10, 2010 Neighborhoods Commission meeting to the Roosevelt Community Center was approved
- (3) Participation of Neighborhoods Commission in panel discussion at the United Neighborhoods of Santa Clara County Annual Conference, April 17, 2010

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- (a) Ernest Guzman provided information about the UNSCC conference and the proposed Neighborhoods Commission Forum. The forum will consist of a panel discussion to introduce neighborhood leaders to the Neighborhoods Commission and to gather information from throughout the city about critical issues to neighborhoods.
  - (b) The Communications and Outreach Subcommittee previously volunteered to serve as the panel
  - (c) Commissioners Aranda, Ames, and Astacio volunteered as members of the panel at the Conference
  - (d) Upon motion by Commissioner Ames, seconded by Commissioner Astacio and carried unanimously, the participation of the Communications and Outreach Subcommittee and any other interested commissioners at the UNSCC Annual Conference was approved
- (2) Setting up city-wide Council District Community Budget meetings, as specified in approved Work Plan
- (a) City Council offices would like the Neighborhoods Commission to continue to stay involved with this process. Mayor's office is putting together a schedule for Budget discussion meetings. As soon as the schedule comes out, the Commissioners will need to contact their Council office to see how they can assist.
  - (b) Status Updates from each commissioner
    - (i) Commission Chair Shafran-Mukai – District 3 commissioners have met with the District 3 office and that they will be expanding on what has happened in the past.
    - (ii) Commission Vice-Chair Zhou – no action
    - (iii) Commissioner Aranda – no action
    - (iv) Commissioners Jones and Brooks– District 1 commissioners are in constant communication with Councilmember Constant and have attended several meetings
    - (v) Commissioner McCoy-Evans – neighborhood association has invited Vice Mayor, Judy Chirco and City Manager, Debra Figone to their next association meeting
    - (vi) Commissioners Dhaliwal and Paramo – no action
    - (vii) Commissioner Graham – has contacted the District 9 office. The Vice Mayor's newsletter indicated opportunities for the community to get involved in the budget process.
    - (viii) Commissioner Wahlin – has communicated with councilmember at the District 8 Roundtable
    - (ix) Commissioner Dearborn – sent an email to Councilmember Oliverio with information to include in newsletter
    - (x) Councilmember Petruzzelli – no action
    - (xi) Commissioner Sandoval – in communication with Councilmember Nguyen and has meeting scheduled for Friday

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- (xii) Commissioner Ramsell – will schedule something with Vice-Mayor Chirco
- (xiii) Commissioners Souza and Arnold – Councilmember Karla included information about budget meetings in his newsletter
- (xiv) Commissioner Ames – Councilmember Oliverio was present at the budget session and they will meet soon.
- (xv) Commissioners Sabic and Biagini – no action

(g) Informational Items

(1) Committee Reports

(a) Executive Subcommittee

(1) Chair, Shafran-Mukai –Met to put together agenda on January 30, 2010.

(b) Work Plan Subcommittee-Met on January 30, 2010.

(1) Subcommittee Chair Dhaliwal – Had a brainstorming session at the meeting.

Ideas from the brainstorm session include:

- Create a list of skill sets of each Commissioner
- Commissioner Sabic is preparing a questionnaire for commissioners
- Subcommittee will compile key issues shared at prior Neighborhoods Commission meeting by district
- Create roles and responsibilities chart to keep track of who is doing what

(2) Ernest Guzman shared that Joe Horwedel, Director of Planning, Building and Code Enforcement, requested assistance from the Neighborhoods Commission to update the Public Outreach Policy 6-30.

(c) Communications and Outreach Subcommittee-Met on January 27, 2010.

(1) Subcommittee Chair Wahlin indicated that in their second meeting they had representation from most Districts.

(2) Discussion included the following items:

- Each district member will gather information from their Council office and capture a snapshot of the neighborhood they represent
- Commissioners should go to meetings in their districts to make connections.
- Several districts have very strong neighborhood organizations
- District 1 has a relatively new leadership but very well organized group
- District 8 has a leadership group in place

(3) Will continue to meet on a monthly basis

(d) Caucus Subcommittee-Met on January 26, 2010.

(1) Subcommittee Chair, Biagini indicated their first meeting was held on Tuesday, January 26, 2010 and began the planning process for the upcoming 2010 Annual Caucuses and the District 5 Special Caucus

(2) The 2010 Annual Caucuses will take place late August or the beginning of September. More details will be provided as they become available.

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- (3) District 5 Special Caucus is schedule for Saturday, March 13, 2010, 10:00 a.m. – 12:00 p.m. at Capitol-Goss Community Center, located at 800 Peter Pan Avenue, San Jose, CA 95116. An invitation to participate was extended to all the Commissioners
- (4) Caucus Subcommittee meetings will take place every 4<sup>th</sup> Tuesday of every month

(e) Ad Hoc Budge Subcommittee – Nothing to report at this time

(2) Census 2010

Melissa Erickson, Census/Redistricting Program Manager and Landee Lopez, Management Analyst Census 2010 from the County of Santa Clara, Office of the County Executive gave a presentation about Census 2010 and outreach efforts at community level. The County can help with resources such as Census materials, promotional items. There is also a resource website

<http://www.sanjoseca.gov/census2010.asp>

(3) District 1 Presentation on Leadership Group

Commissioners Ed Brooks and Lori Kahn gave a presentation about the District 1 Leadership Group. They mentioned that participation in the group is not limited to neighborhood associations but that youth groups, faith based organizations, Rotary Clubs, homeowners associations and business associations are also involved.

(h) Emerging Neighborhood Issues Roundtable

- (1) Ernest Guzman mentioned that the information is captured but that the commission needs to decide what to do with it.
- (2) Commission Chair Shafran-Mukai indicated that staff can capture the notes and the Executive Committee will review the list and bring in related presentations and agendize items for action.
- (3) Commissioner Aranda – D5
  - Community Policing, rotation change from 6 months to 1 year.
  - Problem homes, gang houses, empty homes.
  - Collaboration between City Departments
- (4) Commissioner McCoy-Evans, D9
  - Not enough public safety officers
- (5) Commissioner Dhaliwal – D8
- (6) Commissioner Graham – D9
  - Speeding, need to use other resources and technology to address the issue
  - Traffic calming
- (7) Commissioner Sandoval – D7
  - Gangs
  - Fatal assaults
  - Graffiti
  - Police Department is understaffed

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- Rotation of police officer every 6 months has to change a 3 to 5 years to make connection with the residents
- (8) Commissioner Ward – D7
- Unlicensed tree trimmers cause tree damage
  - Unlicensed haulers contribute to illegal dumping
- (9) Commissioner Moses – D7
- Streets maintenance
  - Tree maintenance – tax or charge homeowners fees
- (10) Commissioner Kahn – D1
- Street trees, need long term solution for dying street trees
- (11) Commissioner Ramsell – D9
- Street trees
  - Street infrastructure
  - Local small businesses are leaving the City-important to attract and retain businesses
- (12) Commissioner Arnold – D2
- Development at San Jose Skate Center
- (13) Commissioner Souza – D10
- High Speed Rail: people may lose their homes due to the project
  - SJPD: incident driven department right now and 142 officers on light duty
- (14) Commissioner Throckmorton – D6
- Agrees with Commissioner Ames’ comments from January
- (15) Commissioner Ames – D6
- High Speed Rail: noise, vibration, dividing the city
  - Alameda can be a grand boulevard: how to make it more beautiful
- (15) Commission Chair Shafran-Mukai
- Street trees: safety, how we respond to these issues
  - SJPD community policing
- (i) Liaison Report
- Adrianna Masuko, Policy Director, Office of Vice-Mayor Judy Chirco shared that the Priority Setting Session results are out and a link to the document will be sent to the Neighborhood Development Center for distribution to the Commissioners.
- (j) Staff Report
- (1) Staff will be setting up a training session for new Commissioners Astacio, Ward, Brooks and Ramsell. Notification will be sent out once dates have been set.
- (2) Staff will also send out a survey to see how many commissioners are interested in receiving training on public speaking
- (3) IT has created a Neighborhoods Commission email account ([neighborhoodscommission@sanjoseca.gov](mailto:neighborhoodscommission@sanjoseca.gov)) that can be given out instead of commissioners private email accounts.
- (4) Ernest Guzman requested a volunteer to assist with a presentation to an MPA class at SJSU on March 24, 2020. The chair and vice-chair will assist.

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(k) Correspondence

Letter of resignation from Commissioner Hausley Silva, District 2

(l) Adjournment

The meeting was adjourned at 9:06 p.m.

(m) Next Meeting

Wednesday, March 10, 2010, Roosevelt Community Center, 901 East Santa Clara Street,  
San Jose, CA 95113 from 6:30 – 9:00 p.m.

To request accommodation or alternative format for City-sponsored meetings or printed materials, please call (408) 723-4114 or (408) 294-9337 (TTY) as soon as possible, but at least three business days before the meeting.

For questions, please contact Annie Gambelin at (408) 723-4114.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection in the Neighborhood Development Center, 1601 Foxworthy Avenue, San Jose, CA 95118 at the same time that the public records are distributed or made available to the legislative body.